



Alabama Municipal Insurance Corporation

110 North Ripley Street • Montgomery, AL 36104

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www.AMICentral.org

Hurricane Claim Reporting

In order to expedite the process of handling claims from a hurricane, we recommend the following:

1. Make temporary repairs as soon as possible to prevent further damage.
2. Take photographs of damage.
3. Save receipts of all repairs.
4. E-mail photographs to AMIC, newclaim@AMICentral.org . If a digital camera is not available, take 35mm photos and mail the film roll to AMIC, 110 North Ripley Street, Montgomery, AL 36104. We will pay for the film development. AMIC will decide whether assignment to an independent adjuster is warranted.
5. Be sure to submit the physical address for each location.
6. Get repair estimates from contractors. NOTE: Estimates must be itemized and **SHOW ALL CALCULATIONS**.
7. E-mail estimates to: newclaim@AMICentral.org or FAX the estimates to 334.386.3873.